

# **By-Laws of the Riverina Sports Car Association Inc.**



**Revised September 2018**

**All correspondence to :  
P.O. Box 1330,  
Albury, NSW, 2640**

**These By-Laws are to be read and applied in conjunction with the NSW Fair Trading Model Rules (RSCA Constitution) and should be used as a reference for specific matters relating to the club that may not be incorporated in the Model Rules**

## BY-LAWS

### RIVERINA SPORTS CAR ASSOCIATION INC.

- 1 The Association shall be called **The Riverina Sports Car Association Inc.** (hereafter referred to as the RSCA)

#### EXECUTIVE OFFICE BEARERS

- 2 The Executive Officers of the RSCA shall be President, Vice-President, Honorary Secretary and Honorary Treasurer.

#### COMMITTEE

- 3 (a) The Management of the affairs of the RSCA shall be vested in a Committee in accordance with Section Fourteen (14) of the Constitution to consist of the Officers abovementioned and not more than three (3) other elected members.  
  
(b) At the discretion of the Committee an Assistant Secretary and Assistant Treasurer and as necessary, sub-committees may be elected from financial members who would be considered suitable and willing to undertake the role.  
  
(c) The committee shall also appoint additional Club Officers as and when required for the smooth management of the RSCA. These will include Editor, Regalia, NSW & Victorian Registration Officers, Events Co-ordinator and Historic Plate Registrar.

#### ELECTION OF OFFICERS AND COMMITTEE

- 4 (a) Election of Executive Officers and Committee Members shall be as shown in Section Fifteen (15) of the Constitution.  
  
(b) A candidate for election to any office shall, if defeated in such election, be eligible for the nomination as a candidate for the election to any other Office or to the Committee.

#### PROFITS

- 5 All profits and any other income of the RSCA shall be applied to the promotion of the objects for which the RSCA is established and no dividend or distribution of profits or income shall be payable to any member.

#### PROPERTY

- 6 The property of the RSCA, subject to the liabilities thereof, shall belong to the members for the time of incorporation.
- 7 No member shall, by reason of his or her membership, have any transmissible or assignable interest, by operation of law or otherwise, in any property of the RSCA. Upon any member ceasing to be a member, all his or her interest shall belong to the other members for the time of incorporation.

#### ASSOCIATION OBJECTIVES

- 8 The objectives of the RSCA are as follows:-
  - (a) To encourage the restoration, preservation and use of cars of a "sporting heritage".

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- (b) To promote and organize rallies and events which are suitable for the use of those cars.
- (c) To extend to owners and drivers of these motor vehicles, their families and all interested in motoring, the hospitality, privileges and conveniences enjoyed in connection with the RSCA.
- (d) To publish a Bi-Monthly Newsletter named "OPEN TOPICS" which is distributed by post and/or emailed to members or viewed on our website – [www.rsca.net.au](http://www.rsca.net.au)
- (e) To publish or cause to be published any information concerning or effecting the development of Motoring Clubs throughout Australia.
- (f) To co-operate, affiliate or associate with any organization having similar or related objects to those of the RSCA.
- (g) To do or procure to be done any act incidental to or conducive to the furtherance of the objects of the RSCA.
- (h) To maintain a website for member information and which is also available to the public.
- (i) Members are encouraged to attend general meetings and events that are organised for their benefit throughout the year.

#### MEMBERS

9 The Club shall consist of:-

- (a) Honorary Life Members.
- (b) Ordinary Members – being all members not otherwise enumerated in these By-Laws.

#### MEMBERSHIP

10 A member of the Club shall be a person or adult couple who has been admitted to membership of The Riverina Sports Car Association Inc. Children of adult members who are under the age of 18 will be members but ineligible to vote. Members will comply with the Constitution and By-Laws of the RSCA. Members need not own a vehicle.

A prospective member of the RSCA must obtain an application form from the secretary, any committee member, or download the form from the website – [www.rsca.net.au](http://www.rsca.net.au) (which can be found under the membership tab on the home page.) The prospective member shall attend a general meeting and be introduced by the proposer and/or the seconder to the members present. An entrance fee and the annual subscription shall accompany the application form.

- (a) The election of members shall be the responsibility of the Committee.
- (b) The Committee may in its absolute discretion and without assigning any reason therefore decline to accept any person as a member.

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- (c) The Committee shall not consider a new application by a rejected applicant within twelve months of the date of rejection.

#### HONORARY LIFE MEMBER

- 11 The Committee shall have the power to elect as an Honorary Life Member, without payment of any further subscription, any member of not less than ten (10) years standing who shall in the opinion of the Committee have rendered outstanding services to the RSCA. Such election shall not take effect unless and until the same is confirmed at the next Annual General Meeting following the date of such election.

#### SUBSCRIPTIONS

- 12 The annual subscriptions shall be such sums as may from time to time be determined at the Committee Meeting preceding the Annual General Meeting of the Club.

#### ENTRANCE FEE

- 13 The entrance fee shall be the sum as may from time to time be determined by the Committee of the RSCA and shall be levied on all new members. No candidate who has been elected a member shall be entitled to the privileges of membership until payment of the entrance fee (if any) and the first annual subscription. If such entrance fee and subscription be not paid within 28 days after notice shall have been sent informing the member of his or her election, such election shall be void.

#### PAYMENT OF SUBSCRIPTIONS

- 14 The annual subscription shall be due and payable to the Honorary Treasurer before the 31st day of December each year. A member shall be deemed to be un-financial when his or her Annual Subscription for that year is unpaid 1 month after that date. The Committee shall have the power to remove from the list of membership the name of any un-financial member at the expiration of 2 weeks after such member has been advised in writing or by Email by the Honorary Secretary of the Committee's intention to take such action.

#### CONDITIONAL REGISTRATION – New South Wales

HVS - Historic Vehicle Scheme (original vehicle) and CVS - Classic Vehicle Scheme (modified vehicle)

- 15 All vehicles accepted by the RSCA must comply with all current and future rules and regulations relating to concessional registration as laid down by RMS NSW.
- (a) Vehicles on Conditional Registration must be registered in the name of the RSCA's member. That member must be a financial member of the RSCA in their own name – normal joint membership does not apply for Conditional Registration owners.
- (b) The RSCA does not accept Machinery, Motorcycles, Trucks, Motorhomes, Caravans and trailers. This does not exclude owners of such vehicles from being members of RSCA.
- (c) Vehicle eligibility for HVS and CVS:-
- (A) Vehicles must be 30 years or older and conform to the determinations of the Roads and Maritime Services.

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(B) Vehicles with modifications from original are to be registered CVS as per Roads and Maritime Services guide lines.

(C) The acceptance of Replica, owner built, re bodied, and extensively modified vehicles to be adjudicated by a subcommittee of three (3) RSCA members appointed by the general committee as and when required.

(d) Roadworthy Inspections NSW. - A NSW authorised Inspection Station pink slip or e-safety Check Report hard copy will be required for renewals of Historic and Classic Vehicle Scheme and must be presented to the RSCA NSW Permits and Registration Officer before the registration documents will be signed or stamped. A NSW authorised Inspection Station blue slip or its electronic replacement is required for the initial registration of vehicles using CVS. No Association Member has the authority to sign off on a member's vehicle for the purpose of NSW Registration.

(e) RSCA Members who do not renew their membership will not be eligible to receive or maintain RMS NSW Conditional Registration if the RSCA is the Primary Club shown on the Registration Application Form. It is the responsibility of the member to inform the RMS NSW that his/her membership with the RSCA no longer exists. Also the RSCA will notify the RMS NSW that such persons no longer a member of the RSCA. Members must advise the Historic Plate Registrar of all vehicles on Conditional Registration including the Registration Number and expiry date within seven (7) days of initial registration.

#### CLUB PERMIT SCHEME (CPS) AND CLUB PERMIT SCHEME FOR MODIFIED VEHICLES (CPS M) - Victoria

16 Vehicles accepted by the RSCA must comply with all current and future rules and regulations relating to the Club Permit Scheme as laid down by Vic Roads

(a) Vehicles on CPS and CPS-M must be registered in the name of the RSCA's member. That member must be a financial member of the RSCA in their own name – normal joint membership does not apply for CPS registration.

(b) Vehicles for CPS are to be 25 years or older, and as close to original manufacturers specifications as practical.

(c) The RSCA does not accept Machinery, Motorcycles, Trucks, Motorhomes, Caravans and trailers. This does not exclude owners of such vehicles from being members of RSCA.

(d) All vehicles with motor changes to be registered CPS M as per Vic Roads guidelines.

(e) The acceptance of Replica, owner built, re bodied, and extensively modified vehicles to be adjudicated by a subcommittee of three (3) RSCA members appointed by the general committee as and when required.

(f) RSCA members who do not renew their membership will not be eligible to receive or maintain a Vic Roads Club Permit Scheme if the RSCA is the Primary Club shown on the Registration Application Form. It is the responsibility of the member to inform Vic Roads that

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his/her membership with the RSCA no longer exists. Also the RSCA will notify Vic Roads that such person is no longer a member of the RSCA. Members must advise the Historic Vehicle Registrar of all vehicles on CPS or CPS M including the Registration number and expiry date within seven (7) days of initial registration.

#### COMMITTEE MEETINGS

- 17 The Committee shall meet at least 3 times in each period of 12 months and five(5) members shall form a quorum. All members of the Committee must be given at least 48 hours' notice of any such meeting.
- 18 Any member appointed to fill a vacancy on the Committee shall hold office until the following Annual General Meeting. The Committee may declare vacant the seat of any member of the Committee who, without reasonable cause, fails to attend three successive Committee Meetings.
- 19 The Committee shall have the power to appoint from amongst any of the members of the Club, one or more sub –committees to act in any special capacity, the terms of which shall be laid down by the Committee.

#### DELEGATES

- 20 The Committee shall appoint such Delegates or Representatives of the Association as may be necessary.

#### DUTIES OF HONORARY SECRETARY

- 21 The Honorary Secretary shall:-
  - (a) Conduct the affairs of the RSCA under the direction of the Committee in accordance with Section Sixteen (16) of the Constitution.
  - (b) Receive and record the correspondence of the RSCA.
  - (c) Generally shall perform such duties as the Committee may prescribe and direct

#### DUTIES OF HONORARY TREASURER

- 22 The duties of the Honorary Treasurer shall be in accordance with the Constitution Section Seventeen (17)

#### AUDITORS

- 23 The Committee shall appoint annually an Auditor or Auditors to examine the books and accounts of the Club.
- 24 The Committee shall have the power to regulate the conduct and affairs of the Club provided the same are not inconsistent with these By-Laws.

#### ANNUAL GENERAL MEETING

- 25 The Annual General Meeting shall be held within 6 months after the close of the RSCA's financial year each year and twenty (20) percent of membership present and entitled to vote

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shall form a quorum. Every member entitled to attend must be given at least fourteen (14) days' notice in writing specifying the date, time and place of the meeting and the business to be transacted. The business of the Annual General Meeting shall be:-

- 1 To receive the annual report and financial statements.
- 2 To elect executive officers and members of the committee for the ensuing year.
- 3 To transact such other business as may be specified in the notice convening the Meeting.

#### **SPECIAL GENERAL MEETINGS**

26 Are to be conducted in accordance with Section Twenty Seven (27) of the Constitution.

#### **CHAIRPERSON**

27 The President, or in his/her absence, Vice-President shall be Chairperson at all General and Committee meetings. If neither the President nor Vice-President be present, the meeting shall elect a Chairperson for the meeting. The Chairperson shall have a deliberating vote, and in the event of an equality of votes, a casting vote also.

#### **VOTING**

- 28 (a) At all General Meetings each membership shall have a maximum of two votes, provided that each vote is exercised by an individual adult member of that family who is present at such meeting. As per Section Thirty Four 34 of the Constitution
- (b) At Committee Meetings each member present shall have only one vote.
- (c) At all meetings, the Chairperson shall have an ordinary vote and, in the case of equality, also a casting vote.
- (d) All voting shall be in accordance with of the Constitution.
- (e) The mode of voting at the Annual General Meeting for executive positions shall be by secret ballot.
- (f) At all other times, the mode of voting may be by voices, show of hands, or, if required by any member, by secret ballot.

#### **ALTERATION OF BY-LAWS**

29 A Special General Meeting shall have the power to alter, repeal or add to the By-Laws of the RSCA, provided that not less than fourteen (14) days' notice in writing of such proposed alteration shall have been given to all members entitled to vote. No motion affecting the By-Laws of the RSCA shall deem to be carried unless supported by two thirds of the members present and entitled to vote. Refer Section Forty Eight (48) of the Constitution.

#### **DISSOLUTION**

30 If upon winding up of the RSCA there remains after the satisfaction of all its debts and liabilities any property whatsoever, the same shall not be paid to or distributed among the

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members of the RSCA. Such remains shall be given or transferred to some other Club or Clubs having objects similar to the objects of the RSCA to be determined by the members of this RSCA at or before the time of dissolution (Refer Section Forty Two (42) of the Constitution)

#### ADDRESSES

- 31 The addresses of members of the RSCA shall not be placed at the disposal of any members of the RSCA for any business purposes, or for their personal gain.

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These By-Laws become effective from the NINTH day of SEPTEMBER 2018

These By-Laws supersede any previous By-Laws of the RSCA

(Riverina Sports Car Association Incorporated February 1988)